



**3D SIGNATURES INC.
(the "Corporation")**

AUDIT COMMITTEE CHAIR POSITION DESCRIPTION

Core Function

The Audit Committee Chair (the "Chair") manages the affairs of the Audit Committee (the "Committee"), including ensuring the Committee is properly constituted, operates effectively and independently of management and undertakes the stewardship and oversight functions as set out in the Audit Committee Mandate. The Chair ensures the responsibilities of the Committee are well understood and respected by the Committee members and the Board of Directors (the "Board").

Responsibilities

The Chair's duties, responsibilities and obligations include, but are not limited to, the following. The Chair shall:

- a) in consultation with the Chairman and CEO and with reference to the Board meeting schedule, set the dates, times and place for meetings and ensure that meetings are called and held in accordance with the Committee Mandate;
- b) in consultation with the Chairman and CEO, other Committee members, the Secretary designate, members of management, the external auditors and outside advisors, as appropriate, establish an agenda for each Committee meeting and ensure that properly prepared financial statements, Management's Discussion and Analysis and such other documents required to be reviewed by the members of the Committee are circulated to the Committee in sufficient time for study prior to the meetings;
- c) be satisfied that the Committee is composed entirely of independent directors and preside over and conduct Committee meetings;
- d) provide effective leadership and ensure the Committee is aware of its obligations to the Board, complies with its responsibilities as set out in the Committee Mandate and foster ethical and responsible decision making by the Committee and its individual members;
- e) ensure sufficient time during Committee meetings to fully discuss agenda items;

- f) ensure minutes of each meeting are placed in the minute book of the Committee and included in the next meeting materials of the Committee;
- g) following each meeting of the Committee, report to the Board on the activities, findings, and any recommendations of the Committee and be satisfied that Committee materials are available to any Director upon request;
- h) ensure the external auditor has a direct line of communication to the Committee;
- i) ensure the head of internal audit has a direct line of communication to the Committee;
- j) facilitate effective communication between Committee members and management, both inside and outside of Committee meetings;
- k) ensure Committee members have an opportunity to meet with the external auditor without the presence of management at each meeting of the Committee;
- l) chair in camera meetings of the Committee, without management present, at every Committee meeting;
- m) take all reasonable steps to be satisfied that a performance evaluation of the Committee and the Chair is conducted, soliciting input from all Committee members, other Directors and appropriate members of management; and
- n) once or more annually, as the Governance and Nominating & Compensation Committee decides, this Position Description will be fully evaluated and updates recommended to the Board for consideration.